



EVALUATION CHECKLIST FOR CONTINUING DEVELOPMENT PROGRAM ACTIVITY

TITLE OF ACTIVITY:	Status	
	Approved	Disapproved
1. PRC Form No. 2 - Application for Accreditation of CPD Program PER INTENDED COUNCIL		
2. DLSMHSI CPD Activity Proposal / Concept Paper		
3. DLSMHSI CPD Activity Instructional Design		
4. DLSMHSI CPD Evaluation Tool/Checklist for the:		
a. Objectives of the Program		
b. Delivery of the CPD Activity (Participant Feedback / Evaluation Form)		
5. Program of Activities		
6. Resume/Curriculum Vitae of Speakers for program applied for, showing expertise in the topic/s; show certificates or citations (if any)		
7. Current Professional ID of the Resource Speaker (if local), if foreigner, current Special Temporary Permit,		
8. DLSMHSI CPD Activity Budget Report (Breakdown of Expenses and Registration)		

Evaluated by:

 Signature over Name of Unit/Department/College Head
 Position, Unit/Department/College

Date of Evaluation:
